



SEP 28 2012

LAC-2012-06

MEMORANDUM FOR REGIONAL COMMISSIONERS, PBS
REGIONAL LEASING SERVICES OFFICERS

FROM: JAMES C. WISNER
ASSISTANT COMMISSIONER
OFFICE OF LEASING - PR

A handwritten signature in blue ink, appearing to be "J. Wisner", is written over the printed name and title of the Assistant Commissioner.

SUBJECT: Leasing Desk Guide – Chapter 19, Security

1. **Purpose.** This Lease Acquisition Circular (LAC) issues the Leasing Desk Guide (Desk Guide) Chapter 19, *Security*, including RLP and Lease attachments to implement the 2010 Interim Interagency Security Committee (ISC) Physical Security Criteria for Federal Facilities.
2. **Effective Date.** This LAC, Desk Guide chapter, and instructions are effective immediately for all RLP packages issued on or after the signature date.
3. **Applicability.** This LAC applies to all GSA real property leasing activities and to activities delegated by GSA to other Federal agencies.
4. **Cancellation.** Realty Services Letter PQ-2005-11, *Lease Security Standards*, is cancelled.
5. **Instructions and Procedures.** The paragraphs identified in the attachments must be included in the prescribed lease acquisition document as detailed in the attachment for all RLP packages issued on or after the effective date of this LAC. We will incorporate these changes into RLP and Lease models.

Attachment 1 – Summary and Filing Instructions

Attachment 2 – Chapter 19, *Security*

LAC-2012-06 SUMMARY AND FILING INSTRUCTIONS

This Lease Acquisition Circular issues the chapter listed below:

Desk Guide Chapter 19, *Security*

In 2010, the Interagency Security Committee (ISC) issued Interim Physical Security Criteria for Federal Facilities. This LAC establishes a LDG chapter, including RLP and Lease paragraphs.

LDG Filing Instructions

Part	Remove Pages	Insert Pages
Table of Contents	TOC-i – TOC-ii	TOC-i – TOC-ii
Chapter 19, Security	None	19-i – 19-88

LOOSE-LEAF LEASING DESK GUIDE

The Desk Guide issuances follow this page.